



WORTHING BOROUGH
COUNCIL

18 July 2023

**Worthing Council Meeting
18 July 2023**

Council Chamber, Worthing Town Hall

6.30 pm

Agenda

10 July 2023

ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:

Part A

1. Apologies for Absence

2. Declarations of Interest

Members and Officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

3. Confirmation of Minutes

To approve the minutes of the Annual Council Meeting held on Tuesday 23 May 2023, copies of which have been previously circulated.

4. Questions from the Public

To receive any questions from members of the public addressed to Members of the Executive in accordance with Council Procedure Rule 11. There is up to 5 minutes for each question, one supplementary question may be asked arising from the original question.

Questions must relate to any matter the Council has power or which affects the Borough, except no questions may be asked in relation to

- a) A specific planning or licensing application
- b) A specific staffing appointment or appeal, or Standards determination

Director for Sustainability & Resources:
Paul Brewer
Adur & Worthing Councils,
Town Hall, Chapel Road,
Worthing, West Sussex, BN11 1HA

Public question time will last up to 30 minutes; questions will be taken in the order of receipt.

The deadline for submission of questions is **13th July 2023 at 12 noon**.
Questions to be submitted to democratic.services@adur-worthing.gov.uk

5. Announcements by the Mayor, Leader of the Council, Cabinet Members or the Head of Paid Service

6. Items raised under Urgency Provisions

To consider any items the Mayor has agreed are urgent.

7. Recommendations from the Cabinet and Committees to Council (Pages 7 - 12)

To consider recommendations to the Council, details of which are set out in the attached items as 7A, 7B and 7C (i) to (iv).

Reports are available on the website as listed below:

| | Executive / Committee | Date | Item |
|--------|-------------------------------------|--------------|---|
| A | Joint Audit & Governance Committee | 30 May 2023 | Joint Audit & Governance Committee Appointments: Parish Councillors |
| B | Joint Overview & Scrutiny Committee | 8 June 2023 | Annual JOSC report 2022/23 |
| C(i) | Joint Strategic Committee | 11 July 2023 | Financial Performance 2022/23 - Revenue outturn |
| C(ii) | Joint Strategic Committee | 11 July 2023 | Developing a revenue budget for 2024/25 in difficult economic circumstances |
| C(iii) | Joint Strategic Committee | 11 July 2023 | Investing for our future - Capital Strategy 2024/27 |
| C(iv) | Joint Strategic Committee | 11 July 2023 | Union Place - Joint Venture Partnership with Roffey Homes |

8. Report of the Leader on Decisions taken by the Cabinet (Pages 13 - 22)

To receive a report from the Leader as item 8. The report contains decisions taken by the Cabinet, Cabinet Members, the Joint Strategic Committee and the Worthing Joint Strategic Sub-Committee since the last Council meeting.

There will be up to 15 minutes for Cabinet Members to make any statements on the report. There will also be up to 15 minutes for Cabinet Members to respond to questions on the report. These questions will not be the same as any to be asked under Item 10.

9. Pay Policy Statement 2022/23

To receive a report from the Director for Sustainability and Resources, as item 9 (*report to follow*).

10. Members Questions under Council Procedure Rule 12

Members' question time will last up to 30 minutes, with questions being taken in the order of receipt and in rotation from each political group on the Council. The deadline for submission of questions is **Friday 13th July 2023 at 12 noon**.

Questions should be submitted to democratic.services@adur-worthing.gov.uk

Questions can be asked of the following:

- a) The Mayor
- b) A Member of the Executive
- c) The Chairman of any Committee
- d) The Council's representative on any outside body

Questions cannot be asked in relation to the following:

- a) A specific planning or licensing application
- b) A specific staffing appointment, appeal or Standards determination

11. Motion on Notice (Pages 23 - 26)

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Carl Walker, detailed as item 11.

12. Motion on Notice (Pages 27 - 30)

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Samuel Theodoridi, detailed as item 12.

13. Motion on Notice (Pages 31 - 34)

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Russ Cochran, detailed as item 13.

14. Motion on Notice (Pages 35 - 38)

To consider a Motion on Notice, submitted by the Proper Officer on behalf of Councillor Heather Mercer, detailed as item 14.

Part B - Not for Publication - Exempt information Reports

None.



Paul Brewer

Director for Sustainability & Resources

Recording of this meeting

The Council will be live streaming this meeting, including public question time. A recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).).

For Democratic Services enquiries relating to this meeting please contact:

Neil Terry
Democratic Services Lead
01903 221073
neil.terry@adur-worthing.gov.uk

For Legal Services enquiries relating to this meeting please contact:

Joanne Lee
Head of Legal Services and Monitoring Officer
01903 221134
jo.lee@adur-worthing.gov.uk

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WORTHING BOROUGH
COUNCIL

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18 July 2023

Extract from the minutes of the Joint Audit & Governance Committee - 30 May 2023

JAGC/009/23-24 Joint Audit & Governance Committee Appointments: Parish Councillors

This report advised Members of the Joint Audit & Governance Committee of the nominations from Lancing Parish Council and Sompting Parish Council for Parish representatives to be appointed to the Joint Audit & Governance Committee as co-opted Members in accordance with the Constitution.

Resolved

The Joint Audit and Governance Committee:-

1. Noted the nomination from Lancing Parish Council of the appointment of Cllr Mike Mendoza as a Co-Opted Member of the Joint Audit & Governance Committee for 23/24 and recommended the appointment to Adur District Council and Worthing Borough Council;
2. Noted the nomination from Sompting Parish Council of the appointment of Cllr Paul Mansfield as a Co-opted Member of the Joint Audit & Governance Committee for 23/24 and recommended the appointment to Adur District Council and Worthing Borough Council.

(Link to the report on the website e.g. [Joint Audit & Governance Committee - 30 July 2023](#))



Extract from the minutes of the Joint Overview & Scrutiny Committee - 8 June 2023

JOSC/00x/23-24 Annual JOSC report 2022/23

The Committee had a report before it, attached as item 10, which had been circulated to all Members and is attached to a signed copy of these minutes.

The report set out the 5 draft Annual report for the Committee covering the 2022/23 Municipal year in accordance with the terms of the Councils' constitutions.

Resolved

The Joint Overview & Scrutiny Committee

1. Approved the Joint Overview and Scrutiny Committee Annual report for 2022/23; and
2. **Recommended that the report be submitted to the Adur and Worthing Council meetings in July 2023 for approval.**

(Link to the report on the website e.g. [Joint Overview & Scrutiny Committee - 8 June 2023](#))



WORTHING BOROUGH
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Extract from the minutes of the Joint Strategic Committee - 11 July 2023

JSC/00x/23-24 Financial Performance 2022/23 - Revenue outturn

Details to follow the Joint Strategic Committee meeting on the 11th July

Resolved

(Link to the report on the website e.g. [Joint Strategic Committee - 11 July 2023](#))



WORTHING BOROUGH
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Extract from the minutes of the Joint Strategic Committee - 11 July 2023

JSC/052/23-24 Developing a revenue budget for 2024/25 in difficult economic circumstances

Details to follow the Joint Strategic Committee meeting on the 11th July

Resolved

(Link to the report on the website e.g. [Joint Strategic Committee - 11 July 2023](#))



WORTHING BOROUGH
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Extract from the minutes of the Joint Strategic Committee - 11 July 2023

JSC/00x/23-24 Investing for our future - Capital Strategy 2024/27

Details to follow the Joint Strategic Committee meeting on the 11th July

Resolved

(Link to the report on the website e.g. [Joint Strategic Committee - 11 July 2023](#))



WORTHING BOROUGH
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Extract from the minutes of the Joint Strategic Committee - 11 July 2023

**JSC/00x/23-24 Union Place - Joint Venture Partnership with Roffey
Homes**

Details to follow the Joint Strategic Committee meeting on the 11th July

Resolved

(Link to the report on the website e.g. [Joint Strategic Committee - 11 July 2023](#))



Report of the Leader on Decisions taken by Cabinet Members and the Joint Strategic Committee since the last meeting of Council

A Decisions Taken by Individual Cabinet Members

Listed below is a summary of decisions taken by the individual Cabinet Members since the dispatch of the agenda for the last Ordinary Council Meeting. Details can be found on the Cabinet Members Decisions webpage.

Leader

W/LDR/001/23-24 Representing the Council in the Community - appointments to outside organisations

JAW/005/23-24 South Downs National Park Authority Appointment

Deputy Leader

JAW/019/22-23 Adur and Worthing Community Transport Grants Allocation of funds for 2022/23

* JAW/020/22-23 Adur Community Grants

Cabinet Member for Regeneration

W/REG/005/22-23 Levelling Up and Regeneration Bill: Reforms to National Planning Policy

* JAW/001/23-24 Adur Car Park Tariff Review

Cabinet Member for Resources

JAW/021/22-23 Education & Compliance Redundancy

JAW/022/22-23 Grant funding for the HyCrem Project

JAW/004/23-24 Redundancies

Cabinet Member for Housing & Citizen Services

JAW/002/23-24 Emergency Accommodation Contract Award

Cabinet Member for the Environment

None

Cabinet Member for Community Wellbeing

None

Cabinet Member for Culture & Leisure

None

Cabinet Member for Climate Emergency

None

** The Worthing Cabinet Member abstained as this was a matter relating to Adur District Council*

B. Decisions taken by the Worthing Joint Strategic Sub-Committee on 13 June 2023

Details can be found by clicking on this [link](#).

The matters not appearing elsewhere on the agenda:-

**JSS-C(W)/006/23-24 Strategic Priorities for Worthing Borough Council:
2022/23 Progress Update Report and New Priorities
for 2023/24**

The report before members set out the vision and overarching ambition for Worthing Borough Council is that Worthing to become the fairest and greenest coastal town in the UK.

Members discussed the progress made against ambitions within the vision and the hard work that was needed to make that progress.

Decision

That the Worthing Joint Strategic Sub-Committee

1. Noted the progress made by Worthing Borough Council in delivering its ambitions and priorities in 2022/23.
2. Agreed priorities for 2023/24, supporting the ambition of Worthing becoming the fairest and greenest coastal town in the UK.
3. Delegated officers to use these priorities to shape and develop plans for 2024/25.

The purpose of the report before Members was to outline how Worthing Borough Council would deliver an inclusive and ambitious strategic approach to work with and for children and young people.

The purpose of the outlined strategic approach was to set out how Worthing Council, as a Council for the Community, would develop a responsive, proactive and constructive space whereby children and young people were actively engaged and involved as citizens and were visible in all aspects of the Council's core business, as we co-shape our places with communities, in ways which can be evidenced through co-design and co-production.

The paper recognised that much of the direct responsibilities for children and young people sat with other organisations, therefore the principles set out in the report were focused on where the Council could influence or support others to deliver, where collaboration maximised potential and development opportunities. The Council was committed to working with community partners and with young people, to grow community capacity and resilience, leveraging funds and resources into places to produce stronger outcomes and impact.

To embed plans for children and young people in Worthing strong participatory foundations would be built through a co-designed partnership roadmap. This would move the Council beyond initiative-led activities, to develop sustainable forms of participation that were visible in organisational ethos, culture, infrastructure and in decision making processes.

Members lauded the strategy and it was noted that there was a desire to work with the Deputy Leader on the matter in the coming year.

Decision

The Worthing Sub Committee of the Joint Strategic Committee resolved

1. That a framework be adopted for our work with and for children and young people of Worthing, as set out in section 4.
2. That officers continue to develop a live roadmap and that this is reviewed with our Member lead for young people as an established way of doing business.
3. That it be noted that the Council will work with key members of our community to further develop our Worthing specific framework so that we have a definable evidence base to our work for and with children and young people and can measure both outcomes and impacts.

The report provided an update on the delivery of the Housing Needs Assessment for Worthing and which provides an interim data set about our current housing needs.

The Housing Needs Assessment was commissioned in March 2023. Officers engaged Cordis Bright to produce two data sets: a quantitative set of data, which would be released in August 2023; and a qualitative data set, which would be released in November 2023. In addition, the 2022/23 full year homelessness data would be available, which was expected to be published by DLUHC in October 2023.

The assessment was central to the development of 'Our Plan's' housing mission - Everyone has a safe, secure and sustainable home. It would provide important evidence for a number of new strategies including, the new Housing Strategy, the Homelessness and Rough Sleeping Prevention Strategy, and the Strategic Asset Management Plan which will guide decisions about the future use of existing residential assets managed by Adur Homes.

It would also inform Adur and Worthing planning and development strategies for new social and affordable housing supply and more generally it would inform the Housing Needs Team future homelessness prevention activity. This data set as also critical to meet reporting requirements of the Department for Levelling Up, Housing and Communities (DLUHC).

Members were told of the increasingly challenging housing market in Worthing and the challenges faced by private renters who lost their housing due to no fault evictions.

A question was asked about the location of new sites for temporary and emergency accommodations The Cabinet Member for Housing and Citizen Service explained that the Council was under pressure from the duty of care and the duty to relieve homelessness from individuals presented to the Councils (which was increasing at an alarming rate). The most immediate site availability lay in town centre based accommodations that could be converted. The priority for the Cabinet Member was with residents who had been placed outside of the area in hotels with no cooking facilities.

Decision

That the Worthing Joint Strategic Sub-Committee noted

1. the current status of the Adur and Worthing Housing Needs Assessment with quantitative data due in August 2023, and qualitative data to follow in November 2023;

2. the interim data on housing need and demand homelessness as set out in Section 5 of the report;
3. that further reports will be brought to Committee later in the year following receipt of a final report from the consultants due in November 2023.

JSS-C(W)/009/23-24 Redevelopment of 24 Marine Place Worthing to provide Temporary Accommodation

The report sought approval for the re-development of the Council owned property at 24 Marine Place Worthing to provide temporary accommodation and for a budget to complete the development of the site. This followed the publication of the Adur and Worthing Housing Strategy for 2020-2023, 'Delivering Pathways to Affordable Homes' document and subsequent Delivery Plans where plans for a housing development programme were set out.

The increasing demand for emergency and temporary accommodation (EA/TA) in Worthing was outlined, along with the Council's commitment to owning its own stock of EA/TA, and reviews the options available to the Council for the future of the building with development of the site as temporary accommodation the preferred option both economically and in terms of meeting an established local need.

Decision

That the Worthing Joint Strategic Sub-Committee

1. Approved the preferred option for the future of the building at 24 Marine Place set out within this paper to enable the council to fulfil its statutory housing duties under S188 and S193 of the Housing Act 1996.
2. Approved a budget of £1,100,000 from the unallocated temporary and emergency accommodation budget to deliver the project, and to note that the actual sum required from this budget will be lower should we be successful in an application for grant funding from Homes England's Single Homelessness Accommodation Programme (SHAP) for which Worthing Borough Council has been identified as a target authority.
3. Delegated authority to the Director for Housing and Communities to invite tenders for the construction work, and to enter into all necessary contracts to enable the project to progress through the construction phase to completion.

The report before Members updated the members of the SubCommittee on the construction of the Worthing Integrated Care Centre (WICC) and Multi Storey Car Park (MSCP) at Stoke Abbott Road, Worthing. The report set out the key considerations that have affected the construction programme and costs.

The Council agreed a budget for the project at the Joint Strategic Committee in March 2021. Since then the construction industry had experienced extreme cost inflation which had affected the delivery of the project. This report sought approval to increase the overall project budget to account for the effects of this inflation, and as a result of a number of constructions risks materialising.

The report set out an opportunity arising from the project to purchase properties at Heene Road and Shelley Road from Worthing Medical Group subject to the preparation of an appropriate outline business. An accompanying report set out the business case for the use of these properties for the provision of temporary and emergency accommodation. There was a need to approve funding from the Worthing Community Infrastructure Levy towards the fit out costs of the Worthing Integrated Care Centre (WICC) for Worthing Medical Group.

A Question was asked about recuperation of money from a party responsible for a part of the overspend. Given the exempt nature of the question it was agreed that the answer be provided after the meeting via email.

Members discussed the matter and it was noted that NHS Staff were looking forward to moving into the new modern premises.

Decision

That the Worthing Joint Strategic Sub-Committee

1. Noted the updates on the construction programme, cost implications and timescales for delivery of the WICC and MSCP on the former Worthing Town Hall Car Park.
2. Approved a budget virement of £5.63m from the Strategic Property Investment Fund to complete the construction of the WICC and MSCP.
3. Approved release of £1.8m from the Strategic Property Investment Fund to fund the purchase of 23 Shelley Road, Worthing, BN11 4BS and 145 Heene Road, Worthing, BN11 4NY.
4. Delegated authority to the Assistant Director of Regenerative Development in consultation with the Cabinet Member for Regeneration, Leader of Worthing Borough Council and Chief Financial Officer to proceed with the purchases of 23 Shelley Road, Worthing, BN11 4BS and 145 Heene Road, Worthing, BN11

4NY. Note that a separate report on the development of Heene Road and Shelley Road will be presented to the Committee detailing the options for the properties.

5. Delegated authority to the Assistant Director of Regenerative Development to:
 - a. Appoint Savills Property Management services to oversee the facility management of the WICC and note costs of £170,000 to undertake the commissioning of the facility management for the WICC.
 - b. To procure for and make any further consultancy appointments to execute and conclude the delivery of the WICC/MSCP scheme, providing that the appointments are within the approved budget.
6. Approved the expenditure of £320k from the Worthing CIL Pot to NHS Sussex to help fund the fit out of the Worthing Integrated Care Centre (WICC), as outlined in the Infrastructure Investment Plan (IIP) and the creation of a capital budget within the Council's capital programme.

JSS-C(W)/11/23-24 Outline Business Case for acquisition of properties at Shelley Road and Heene Road

The report before Members followed the publication of the Adur and Worthing Housing Strategy for 2020-2023, 'Delivering Pathways to Affordable Homes' document and subsequent Delivery Plans where plans for a housing development programme were set out. The report outlined the increasing demand for emergency and temporary accommodation (EA/TA) in Worthing and the Council's commitment to owning its own stock of EA/TA.

This report set out the business case to support the acquisition of the properties at 23, Shelley Road and 145, Heene Road Worthing which; subject to the approval of the recommendations contained within JSSC report entitled 'Update on the Worthing 7 Integrated Care Centre Project', and on condition of exchange of the agreement for lease with WMG; were to be purchased from the Worthing Medical Group (WMG) to help facilitate their move to the Worthing integrated Care Centre (WICC).

Potential options available to the Council on acquisition of the properties were reviewed, identification of the preferred options were made and outline given on the budget required to investigate the preferred options in more detail.

Following agreement on the preferred options, approval was sought to progress with outline plans for the redevelopment of 23, Shelley Road to provide emergency and temporary accommodation for eligible households in need, and for further additional work to be undertaken to examine the options for retention, redevelopment or disposal of 145, Heene Road.

A question was asked by the Leader of the opposition about the costs of purchasing the properties given the exempt nature of the information and after advice from the

Monitoring Officer it was agreed that the information be supplied via email at the conclusion of the meeting.

Decision

That the Worthing Sub Committee of the Joint Strategic Committee

1. Noted the options available to the Council for the future use of the properties at Shelley and Heene Road following their acquisition.
2. Approved a budget of £30,000 to complete options appraisals for both properties, to involve outline design and survey work.
3. Delegated authority to the Director for Housing and Communities in consultation with the Cabinet Member for Housing and Citizen Services to agree the preferred option for each site.
4. Approved a budget of £137,000 to take the scheme at 23 Shelley Road to planning application stage should the preferred option be for redevelopment.
5. Noted that a budget of £65,000 will be required to take a scheme at 145 Heene Road to the planning application stage should the preferred option for redevelopment be demonstrated on production of a business plan.
6. Noted that a further report will be produced for approval at Worthing Sub Committee which will detail the development proposals and the budget required to complete both projects.

C. Decisions taken by the Joint Strategic Committee on 11 July 2023

Details can be found by clicking on this [link](#).

The matters not appearing elsewhere on the agenda:-

This report will be updated following the meeting on the 11th July 2023.

D. Urgent Decisions taken by the Cabinet

Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended).

This report will be updated following the meeting on the 11th July 2023.

Local Government Act 1972

Background papers

None.

**Councillor Dr Beccy Cooper
Leader of the Council**

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Council
18 July 2023

WORTHING BOROUGH COUNCIL

Ward(s) Affected: All

Motion on Notice

Report by the Director for Sustainability & Resources

Officer Contact Details:-

Neil Terry

Democratic Services Manager & Deputy Monitoring Officer

01903 221073

neil.terry@adur-worthing.gov.uk

Executive Summary

1. Purpose

- 1.1. The report before Council sets out a motion received from Councillor Carl Walker which has been seconded by Councillor Emma Taylor-Beal.
- 1.2. Council is asked to consider, debate and determine the motion under the provisions set out in Paragraph 14 of the Council Procedure Rules (part 4 of the Council Constitution - Rules of Procedure).

2. Recommendations

- 2.1. The Council is asked to determine the motion as set out in Annex A to this report.

3. Context

- 3.1 A motion on notice has been received from Councillor Carl Walker, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter in relation to which the Council has powers or duties and which specifically affects the Borough.

4. Issues for consideration

- 4.1 Motions considered by Full Council are done so under part 14 of the Council's Procedure Rules and are debated under rules set out under part 16 of the Council Procedure Rules.
- 4.2 The Council is asked to consider, debate and determine the motion under these rules accordingly.

5. Financial Implications

- 5.1 The financial impact of the motion will result in future savings from the non-replacement or hiring of robes.

6. Legal Implications

- 6.1 Rules concerning motions are set out in the Council's Constitution under section 14 of the Council's Procedure Rules.

Background Papers

None.

Motion to desist with the use of ceremonial robes in all public engagements

Worthing Borough Council has an ambitious agenda for changing the way that we work with our residents. Working effectively in partnership and co-production with our communities, our citizens and our partners is the only way in which the full extent of these aims can be realised. The Council's strategy is therefore to, wherever possible, pass power and control over what happens within communities, to communities, making them in the long term stronger and more resilient.

A Council for the Community needs to create inclusive spaces where everybody is able to have their voice heard as equal participants in public debates about the future of our town. However, research and experience suggests that many see politicians as 'out of touch', reducing their willingness to participate in local democracy. We want to remove every barrier to this, believing 21st-century democracy must evolve and re-establish its mandate as a true reflection of how people feel and think about our society.

In recent years several councils and other institutions have elected to remove some of the traditions that they feel place a distance between themselves and the people they serve. The Church of England for example has ruled that clergy can wear less formal clothes since traditional garb, such as surplices and albs have been seen to put people – and especially young people - off going to church. After publication of our Young Person's strategy for the town, it is crucially important that, if we want to give young people in Worthing a real say in how our town takes shape, then they need to be able to see the council as a welcoming, relatable space.

Worthing Borough Council therefore believes that the use of ceremonial robes is incompatible with this modernisation agenda, is outdated and sends the wrong impression to our communities and residents. We should give a clear message that whatever their background, residents should be able to imagine themselves in the chamber as a public representative. We believe that ceremonial robes make this harder to achieve and given the wide range of challenges our residents face, from housing shortages and homelessness to the cost of living and the climate emergency, our politicians should be judged on how we address these key issues rather than on what we wear.

Therefore, with the exception of the mayoral badges and chains of office, we resolve to desist in the use of all ceremonial robes and accessories, in all council and public engagements.

Proposer - Councillor Carl Walker

Seconder - Councillor Emma Taylor-Beal

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Council
18 July 2023

WORTHING BOROUGH COUNCIL

Ward(s) Affected: All

Motion on Notice

Report by the Director for Sustainability & Resources

Officer Contact Details:-

Neil Terry

Democratic Services Manager & Deputy Monitoring Officer

01903 221073

neil.terry@adur-worthing.gov.uk

Executive Summary

1. Purpose

1.1. The report before Council sets out a motion received from Councillor Samuel Theodoridi which has been seconded by Councillor Dale Overton.

1.1. Council is asked to consider, debate and determine the motion under the provisions set out in Paragraph 14 of the Council Procedure Rules (part 4 of the Council Constitution - Rules of Procedure).

2. Recommendations

2.1. The Council is asked to determine the motion as set out in Annex A to this report.

3. Context

- 3.1 A motion on notice has been received from Councillor Samuel Theodoridi, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter in relation to which the Council has powers or duties and which specifically affects the Borough.

4. Issues for consideration

- 4.1 Motions considered by Full Council are done so under part 14 of the Council's Procedure Rules and are debated under rules set out under part 16 of the Council Procedure Rules.
- 4.2 The Council is asked to consider, debate and determine the motion under these rules accordingly.

5. Financial Implications

- 5.1 There are very minor financial implications associated with this motion. Specifically, savings in relation to the convening of Special Council meetings, the accompanying meeting agenda packs and the commemorative scroll presented to the conferred recipient.

6. Legal Implications

- 6.1 Rules concerning motions are set out in the Council's Constitution under section 14 of the Council's Procedure Rules.

Background Papers

None.

Motion to end the Honorary Alderman/Alderwoman Scheme

Worthing Borough Council has an ambitious agenda for changing the way that we work with our residents. Working effectively in partnership and co-production with our communities, our citizens and our partners is the only way in which these aims can be realised to their full extent. The Council's long-term ambition is therefore to, wherever possible, pass power and control over what happens within communities, to communities, making them stronger and more resilient in the long term.

In recent years several councils have voted to remove some of the traditions that they feel place a barrier between themselves and their residents. Worthing Borough Council believes that the Honorary Alderman/Alderwoman scheme is incompatible with this modernisation agenda, is outdated and sends out the wrong message to the public. We believe that a more fitting way can be found to recognise public contribution, extending beyond councillors, former councillors and mayors to residents of all ages and backgrounds who make a significant civic contribution to their communities and to our Borough. We therefore resolve to

- Make no further appointments under the Council's Honorary Alderman/Alderwoman scheme and therefore ask officers to remove this scheme from its constitution.
- Allow existing holders of this title to continue to use it if they so wish, but not provide any special recognition or treatment for them that is not offered to other former members of the council.
- That those councillors who are currently eligible for Alderman/Alderwoman status can receive it at the end of their term of office should they choose to do so. After this there will be no further conferment of the title.

Proposer - Councillor Samuel Theodoridi

Seconder - Councillor Dale Overton

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Council
18 July 2023

WORTHING BOROUGH COUNCIL

Ward(s) Affected: All

Motion on Notice

Report by the Director for Sustainability & Resources

Officer Contact Details:-

Neil Terry

Democratic Services Manager & Deputy Monitoring Officer

01903 221073

neil.terry@adur-worthing.gov.uk

Executive Summary

1. Purpose

- 1.1. The report before Council sets out a motion received from Councillor Russ Cochran which has been seconded by Councillor Richard Nowak.
- 1.2. Council is asked to consider and debate the motion prior to it being referred to the Joint Strategic Committee for determination under provisions set out in paragraph 14 of the Council Procedure Rules (part 4 of the Council Constitution - Rules of Procedure).

2. Recommendations

- 2.1. The Council is asked to debate the motion, as set out in Annex A to this report, prior to its referral to the Joint Strategic Committee for consideration and determination.

3. Context

- 3.1 A motion on notice has been received from Councillor Russ Cochran, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter in relation to which the Council has powers or duties and which specifically affects the Borough.

4. Issues for consideration

- 4.1 Motions considered by Full Council are done so under part 14 of the Council's Procedure Rules and are debated under rules set out under part 16 of the Council Procedure Rules.
- 4.2 The Council is asked to debate the motion under these rules accordingly.

5. Financial Implications

- 5.1 The Council would be faced with falling income if a bi-weekly option is implemented. At this stage it is uncertain whether the cost of the service will reduce. The Joint Strategic Committee will consider the financial impact in detail arising from the motion as appropriate.

6. Legal Implications

- 6.1 Rules concerning motions are set out in the Council's Constitution under section 14 of the Council's Procedure Rules.

Background Papers

None.

Green waste - Motion on Notice to Worthing Borough Council

Flexibility in Green Waste collection Service

This motion has been prompted by a request from a resident that went unanswered by the administration.

Worthing Borough Council operates a weekly green bin waste collection service. In 2023 the administration increased the cost of this service to £89.00 per annum; this is, if not amongst, the highest charge level of local authorities in England. (*excluding any initial bin purchase cost*).

Accepting that many other authorities only collect green waste fortnightly, this increased cost is nonetheless placing additional financial burden on our already hard pressed residents.

The waste collection service is now digitalised, no longer with the need for Green bins to display annual stickers showing that they have been paid for, this is achieved by onboard technology that allows vehicle crews to be able to identify individual addresses where certain bins types are authorised for use and licensed.

Given this high level and quality of digitalisation, it is not unreasonable to anticipate that this system could now easily accommodate the difference between specific locations having a weekly or fortnightly green bin collection service, thus offering residents a reduced cost option.

At a time of a cost of living crisis, it is proposed that Worthing Borough Council adapts its Green bin collection service to offer the option of weekly or fortnightly green bin waste collections.

Proposer - Councillor Russ Cochran

Seconder - Councillor Richard Nowak

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Council
18 July 2023

WORTHING BOROUGH COUNCIL

Ward(s) Affected: All

Motion on Notice

Report by the Director for Sustainability & Resources

Officer Contact Details:-

Neil Terry

Democratic Services Manager & Deputy Monitoring Officer

01903 221073

neil.terry@adur-worthing.gov.uk

Executive Summary

1. Purpose

- 1.1. The report before Council sets out a motion received from Councillor Heather Mercer which has been seconded by Councillor Kevin Jenkins.
- 1.1. Council is asked to consider and debate the motion prior to it being referred to the Joint Strategic Committee for determination under provisions set out in paragraph 14 of the Council Procedure Rules (part 4 of the Council Constitution - Rules of Procedure).

2. Recommendations

- 2.1. The Council is asked to debate the motion, as set out in Annex A to this report, prior to its referral to the Joint Strategic Committee for consideration and determination.

3. Context

- 3.1 A motion on notice has been received from Councillor Heather Mercer, (attached as Annex A).
- 3.2 The content of the motion is relevant to a matter in relation to which the Council has powers or duties and which specifically affects the Borough.

4. Issues for consideration

- 4.1 Motions considered by Full Council are done so under part 14 of the Council's Procedure Rules and are debated under rules set out under part 16 of the Council Procedure Rules.
- 4.2 The Council is asked to debate the motion under these rules accordingly.

5. Financial Implications

- 5.1 A review of the provision of HMO's is built into the current work programme and can be accommodated from within existing budgets. The Joint Strategic Committee will consider whether there are any further financial impacts arising from the motion as appropriate.

6. Legal Implications

- 6.1 Rules concerning motions are set out in the Council's Constitution under section 14 of the Council's Procedure Rules.

Background Papers

None.

Motion on Notice to Worthing Borough Council

Article 4 direction - Houses in Multiple Occupation (HMO's)

In 2023 there is persistent and growing pressure for more housing in our town and this has seen many older and larger properties redesigned under permitted development rights or through a direct planning application, into Houses of Multiple Occupation (HMOs) .

In Worthing our town has grown over a long period of time and the built housing stock, in terms of size and quantum reflects its period of construction. This means in many parts of East and Central parts of Worthing the Edwardian and Victorina era large houses are looked on favourably by developers as being ripe for conversion to Houses of Multiple Occupation.

It is recognised that HMOs can make a valuable contribution to the private rented housing stock. They provide an affordable type of accommodation and contribute to the mix of housing types and tenures available in Worthing. They are often suited as homes to young people and single people and those on low incomes or as a source of emergency or temporary accommodation to statutory authorities.

However, HMOs of all sizes can have a detrimental impact on residential character and community cohesion and high concentrations within neighbourhoods can result in imbalanced and unsustainable communities creating harmful impacts including:

- Divisions between social groups;
- Lack of interaction;
- Turnover of occupants;
- Poor upkeep of houses and gardens;
- Adverse impact on the affordability of rents;
- Noise and disturbance;
- Issues with parking provision and traffic congestion;
- Difficulties for the owners of remaining C3 dwellings selling their properties.

There is little sign of this demand abating and with that it brings pressures into our local communities when faced with the creation of significant numbers of HMOs in a close proximity to each other.

In the adopted Worthing Local Plan (2023) development management policies it states that :

DM1 Housing Mix (part extract)

f) When considering proposals for the conversion of dwellings into smaller units of self-contained accommodation, the proposal must provide a high standard of accommodation that complies with internal space standards

and requirements for private outdoor space. In addition, the Council will consider:

- i) the impact on the mix of dwellings locally*
- ii) the impact on the character of the area*

DM2 - Density (part extract)

c) The optimum density of a development should result from a design led approach to determine the capacity of the site. Particular consideration must be given to:

- i) the site context and character of the surrounding area in which it is located, and including consideration of any nearby heritage assets or important landscapes;*
- iv) the need to minimise environmental impacts, including detrimental impacts on the amenities of adjoining occupiers*

In 2016 when the first stage consultation work was commenced that delivered the Local Plan 2023, the pressures on Council were not as acute and today's situation was not foreseen.

It is absolutely recognised that there is a need for accommodation of this type in our town, that is not in question. But often the question that is asked by residents is simply, is it the right place or has consideration been given to the impact of a concentration of HMOs in a road or neighbourhood.

Therefore with a demand landscape that has changed so dramatically this Council is called on to:

- Map the location and density of HMO's in our town
- Determine acceptable density or proximity issues
- Look at best practice across England to authorities who have introduced an Article 4 Direction in a preemptive manner to protect communities, so that development can be managed rather than responded to
- To consider the introduction of an evidence led article 4 direction under the 1995 Town and Country Planning (General Permitted Development) Order.

Recognising that the purpose of any Article 4 Direction is to continue to provide HMO accommodation to meet Worthing's housing needs, but in doing so manages the supply of new HMOs to avoid high concentrations in a particular area.

That this work should be prioritised and completed within 6 months.

Proposer - Cllr Heather Mercer
Seconder - Cllr Kevin Jenkins